

~~SECRET~~~~CONFIDENTIAL~~

20 NOV 1963

MEMORANDUM FOR: Acting Comptroller

SUBJECT : Reporting of Project Assignments of Members of the  
Technical Accounting Staff as of 2 November 1963PROJECT INVENTORY

	<u>REGULATIONS</u>	<u>CONTINUING PROJECTS</u>	<u>OTHER PROJECTS</u>	<u>TOTAL</u>
In process 1 September 1963	35	10	37	82
Projects initiated this period (553 - 562)	<u>2</u>	<u>0</u>	<u>10</u>	<u>12</u>
Totals	37	10	47	94
Projects completed this period (504, 511, 545, 546, 550, 555, 561)	<u>9</u>	<u>0</u>	<u>7</u>	<u>16</u>
In process 2 November 1963	<u>28</u>	<u>10</u>	<u>40</u>	<u>78</u>

MAN-HOURS

Projects, Regulations and  
Form 238 Control Numbers..... 2,241.2

## Administration:

Travel.....	---	
Training.....	---	
Meetings.....	24.5	
Correspondence.....	53.0	
Office Administration.....	412.0	
Coordination and Liaison.....	<u>271.3</u>	760.8

## Leave:

Annual.....	138.0	
Sick.....	28.0	
Other.....	<u>72.0</u>	238.0

TOTAL MAN-HOURS FOR A TWO-MONTH PERIOD

3,240.0

REV DATE	26-10-81	BY	01
ORIG COMP	DEL	TYPE	01
ORIG CLASS	5	REV CLASS	C
NEXT REV	2011	AUTH	70-2

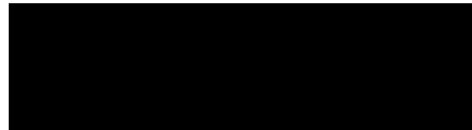
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The individual assignments in process at the date of this report and assignments completed during the current period are evidenced by individual project assignment sheets in this binder. Each individual assignment sheet indicates the present status of the project involved and the hours applied to the project during the two-month period ended 2 November 1963, other than the assignment sheet re regulations' responsibilities.



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Chief, Technical Accounting Staff

*11/26/63  
Report returned to TAS.*

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